

**BLOOMFIELD-MESPO LOCAL SCHOOL DISTRICT**

**REQUEST FOR EARLY RECEIPT OF PAY**

Name \_\_\_\_\_ Date \_\_\_\_\_

I will be away from school on \_\_\_\_\_: therefore, I am requesting receipt

of my paycheck on \_\_\_\_\_: I understand that the check will be dated

for the regular pay date.

Thank you,

\_\_\_\_\_  
Employee Signature