

BLOOMFIELD-MESPO LOCAL SCHOOL DISTRICT

SALES PROJECT

PROFIT AND LOSS RECONCILIATION

Please submit this report to the Treasurer's Office immediately after each sales project is completed

SALES PROJECT: _____

SCHOOL ORGANIZATION: _____

PURCHASE ORDER NUMBER: _____

DATES OF SALES PROJECT: Starting Date: _____

Ending Date: _____

TOTAL MONEY DEPOSITED (as per sponsor's records): _____

TOTAL AMOUNT OF INVOICE (as per sponsor's record's) _____

Quantity Sold: _____ Value: _____

Quantity Returned: _____ Value: _____

Quantity Unaccounted For: _____ Value: _____

Explanation: _____

.....
Monetary Amount of Profit or Loss: _____

Sponsor's Signature: _____ Date: _____

.....
DO NOT COMPLETE BELOW THIS LINE FOR OFFICE USE ONLY
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Amount Deposited (As per Treasurer's Records): _____

Amount Expended (As per Treasurer's Records): _____

Monetary Profit or Loss (As per Treasurer's Records): _____

Treasurer's Signature Date